

**LPM BUDGET**--Fiscal Year \_\_\_\_\_

INCOME			Comments
<b>Tuition</b>	Participant		suggest thirds
	Church		
	Other		
<b>Contributions</b>	Cash		
	In-Kind		must include amount in expenses
<b>Grants</b>	Local		
	Regional		
	National		
<b>Denominational</b>	ECUSA		
	ELCA		
	PAM		
	UCCMA		
<b>Misc.</b>			
	<b>TOTAL INCOME</b>		same amount as expenses
EXPENSES			
<b>LPM License Fee</b>			see LeaderResources for fees
<b>Faculty stipend</b>	@\$500		faculty stipends can be adjusted
<b>Coordinator stipend</b>	@\$500		some coordinators take reduced
<b>Marketing, Promotions</b>	Brochure		design & printing
	Mailings		preparation & postage
	Exhibits		display materials
	Website		subscription, development
	Phone calls		
	Promoter's mileage		at IRS volunteer rate
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<b>Supplies</b>	Resource library		
	Copies		class hand-outs
<b>Venue</b>			church, seminary, university
<b>Hospitality</b>	Lunch		
	"Break" food		
	Beverages		
<b>Misc</b>			
	<b>TOTAL EXPENSES</b>		same amount as income